

# Welcome to the 2019 Focus on Book Arts Conference

Dear Book Arts Enthusiast.

We are pleased to welcome you to the 14th biennial Focus on Book Arts Conference. In these pages you will find:

- General information about check-in, parking, campus housing
- Information on getting here
- Hotel information for those who do not want to stay on campus
- Campus maps
- Conference activities
- Evening activities
- Share Your Art Opportunities

Please print out this information and bring it with you to the conference.

## Check In

Specific information about your workshop classrooms and your dorm room will be given to you at the check-in desk on-site. You may check in any time after 12 noon on Tuesday, June 25. Participants should check in with the check-in desk prior to their first workshop. Check-in will be open each morning in Boxer Pause in Washburne Hall University Center.

The conference opens with an informal reception on Tuesday evening and workshops begin promptly at 9am on Wednesday, June 26, 2019. We are looking forward to seeing you there and hope we all have a great conference!

Check-in will be in Washburne Hall University Center. If you arrive by car, turn onto College Way, which is a one-way street, and then turn into the Visitor Parking, lot G, or park on the street and walk to Washburne Hall University Center. If you come by public transportation, ask to be let off on College Way near the main entrance of the college or near Washburne Hall University Center. Then come to the Check-in desk in the Boxer Pause room in Washburne Hall University Center. If you came by car, after check-in, please move your car out of the Visitor Parking into an appropriate parking lot.



# General Information

- During check-in you will receive your name badge and meal information, overnight parking permit, and maps of your workshop locations.

- **Staying on Campus**

- Those staying on campus will be issued a building key, an apartment key, and a room key, and an overnight parking permit if necessary at a special table in the check-in area in the University Center. When you leave at the end of the conference ALL keys must be returned. Note that the fees for lost keys is significant.

- **Parking**

Day-use parking is allowed in any lot on campus. No permit is needed in the summer but, please, DO NOT park in any space marked Reserved. Day parking is also available on the street.

Overnight parking is allowed only in Lot K and you MUST have a permit which will be given to you at check-in along with your dorm room key.

- **Housing**

Burlingham is a series of small apartments, each of which has four single rooms with two shared baths and a common area. There is also a small kitchenette (stove, microwave, and refrigerator) in each unit in case you wish to store some soda or juice, or make tea or instant coffee.

- These apartments are non-smoking facilities. No drug use is allowed on Pacific University. This includes marijuana.
- Burlingham is air-conditioned. It also has elevators for those with rooms on upper floors.
- Please remember, this is still a college dorm room. A pillow, bedding and towels are supplied but you may want to bring along some amenities such as a clock, a radio, a light, hangers, ear plugs if you have trouble sleeping, rubber shower slippers, a robe, and your own wash cloth and towels.
- Laundry facilities are available in Burlingham.
- There are no phones in the Burlingham Apartments. You need to bring your own cell phone if you feel a phone is necessary. There are public phones on campus which require a credit card.

- **Meals**

If you have signed up for meals (full meals or lunch only) you will be given meal information at check-in, including meal times.

Meals will begin with dinner on Tuesday and end with lunch on Sunday unless you have made arrangements to stay on campus Sunday night. Breakfast, lunch, and dinner will be available during specified hours in the Washburne University Center.

If you did not sign up for meals you cannot buy food from the cafeteria. However, there is a snack bar, called the POD, and a Starbucks in the University Center next to the cafeteria. If you purchase your meal at the POD or bring your lunch, you may still join us in the cafeteria to eat.

Many restaurants are within walking distance of the Pacific University Campus. Restaurants and restaurant hours change frequently in Forest Grove. More information about current offerings will be available closer to the conference.

### • **Photography and Video Recordings**

FOBA caters to students' needs by offering in-person, group education by qualified instructors. For this reason, photography and video recording of workshops are prohibited unless specifically authorized by the workshop's instructor. Under no circumstances shall audio, video, or photography be published online or in print without prior authorization by FOBA.

## Workshop Changes, Cancellations, and Refund Policy

•The deadline for registration and workshop changes is June 1, 2019. If you need to make changes in the workshops you are signed up for or other aspects of the conference, please contact Jean Wyatt at [registration@focusonbookarts.org](mailto:registration@focusonbookarts.org)

•Registration in our workshops is dependent on having a minimum number of people to cover the costs of the workshop. The workshop is not guaranteed to run if a minimum is not met. In late May, you will be advised if a workshop is at risk of being cancelled due to low enrollment. If you are travelling to FOBA, please feel free to check in with us prior to finalizing your travel arrangements. You will receive a reminder about the workshop approximately three weeks prior to the class.

- If you need to cancel your participation in the conference, please note our refund policy:
  - For cancellations before April 15, a refund will be made in full, minus a \$25 processing fee.
  - From April 15 to May 15, 50% of the total paid will be refunded.
  - After May 15, no refunds will be made.

## Items to Leave at Home

- Pacific University is a smoke-free environment. Therefore, smoking of any type is not allowed on campus grounds. This includes the use of "inhalant delivery systems," which include e-cigarettes, vape pens, and other devices.
- Pacific University is also a drug-free campus, as required by the Drug-Free Schools and Communities Act.
- Possession and/or discharge of firearms, weapons, ammunition, fireworks, explosives and highly flammable materials are not allowed in residence halls or anywhere on University property.
- Hoverboards and drones are not allowed on the Pacific University Campus.
- The only pets allowed on Pacific Campus are animals which assist disabled guests. Please let us know if you will be bringing a service animal to campus.

## Transportation

### **Coming to Portland by Air**

The closest major airport is Portland International Airport (PDX), approximately 45 miles from the Pacific University Campus.

### **Arriving on Campus**

Pacific University's Forest Grove Campus is located 22 miles west of downtown Portland, off Highway 26, the Sunset Highway. The college address is 2043 College Way, Forest Grove, OR 97116.

Check-in will be in Washburne Hall University Center. If you arrive by car, turn onto College Way, which is a one-way street, and then turn into the Visitor Parking, Lot G, or park on the street and walk to Washburne Hall University Center.

Participants have several options to arrive on the Pacific Campus from the airport or other locations.

- The MAX light rail system, part of the Tri-Met transportation system, runs from the airport to the west end of Hillsboro, a town about eight miles east of Forest Grove. Bus transportation is available from there to the campus. The Tri-Met bus service will plan a route for you from Portland Airport to Pacific University. Call 503-238-7433 or use the website: [www.trimet.org](http://www.trimet.org) . On the website you will find "Plan A Trip." Type in "PDX" and on the second line "2043 College Way."

- The White Van Shuttle Service provides transportation from Portland International Airport to Pacific University campus. For service, call 503-774-9755 or 503-929-2008, <http://whitevanshuttle.yahoo.com>

- Broadway Cab has a 24-hour cab station at the airport. Their phone number to order a cab is 503-333-3333 or on the web at: [www.broadwaycab.com](http://www.broadwaycab.com) .

- Hillsboro Airport Shuttle & Transportation offers door-to-door shuttle transportation service to PDX; call (503) 888-9199 or go to the website at [www.hillsboroairporterpx.com](http://www.hillsboroairporterpx.com) .

- Forest Grove is at the edge of many ride sharing apps service areas. Some participants have had success with Lyft. Rides that originate in Forest Grove may take a few minutes to match with a driver. Please plan accordingly.

## Housing In and Around Forest Grove

If you are not staying on campus, Forest Grove offers these housing alternatives.

- McMenamins Grand Lodge, 3505 Pacific Avenue, Forest Grove, 503-992-9533 or 877-992-9533

Built in 1922 as a Masonic & Eastern Star home, this historic lodge was renovated in 2000 and includes a restaurant. See their website at: [www.mcmenamins.com/grand-lodge](http://www.mcmenamins.com/grand-lodge) .

- Best Western University Inn & Suites, 3933 Pacific Avenue, Forest Grove, 503-992-8888. Complimentary full breakfast, indoor pool, exercise facility, and free wireless internet access in all guest rooms are some of the amenities. See their website for reservations at: <http://bestwesternoregon.com/hotels/best-western-university-inn-and-suites/>

- America's Best Value Inn & Suites, 3306 Pacific Avenue, Forest Grove, 503-357-9000 A complimentary continental breakfast, indoor pool, a spa tub, a fitness center, and complimentary wireless internet access are some of the amenities. See their web page at: <http://www.americasbestvalueinn.com/bestv.cfm?idp=853>

All these motels are located along Pacific Avenue, Hwy. 8, in Forest Grove. The distance from the Pacific University campus: America's Best Value Inn is 1 mile, The Grand Lodge is 1.1 miles, and Best Western University Inn is 1.5 miles.

There are many other motels in the Hillsboro area. Look for one that has easy access to Highway 26 or Highway 8, the TV Highway.

## Forest Grove Information and Activities

- Forest Grove has an Aquatic Center located one block from the apartments at 2300 Sunset Drive. There is a charge and they will be transitioning to the summer schedule during our conference so specific swim times will not be available until later. They have a varied schedule with many different classes. It is best to call and ask about what type of swim activity you are interested in and when the pool is available for that type of activity. The phone number is 503-992-3238.

- For other activities in and around Forest Grove, check out the Forest Grove Chamber of Commerce at <http://www.visitforestgrove.com>

Or

- City of Forest Grove – <https://www.forestgrove-or.gov/>

## Other Conference Activities

### The Artists' Fair

The Artists' Fair features fine craft from the hands of fellow book artists. The Artists' Fair is open to the public during Thursday and Friday evenings of the conference and is located in the beautiful Cawein Gallery in the heart of Pacific University campus. This is a unique opportunity to sell and purchase handmade books, broadsides, cards, and other book-related work from professional artists and students of the arts. Please see the web page for the Artists' Fair.

Artists' Fair Hours

Thursday-Friday, June 27-28 • 4:30PM to 7:30PM

### The Trade Show

The Trade Show is an opportunity for you to shop for supplies and materials. The Trade Show will be open Friday and Saturday. For questions about the Trade Show please contact:

Christine Trexel, [tradeshow@focusonbookarts.org](mailto:tradeshow@focusonbookarts.org)

The Trade Show Hours

Friday, June 28 • 11:30AM to 7PM

Saturday, June 29 • 8AM to 5PM

### Faculty-Staff Exhibit

The Faculty-Staff Exhibit opens on May 2 in the library on the Pacific University campus in Forest Grove. It remains on campus through the conference.

## Fundraising Raffle

This raffle raises funds to support the Colleen Cavin Fellowship program which allows selected participants to attend the conference in exchange for work during the conference. The raffle of book arts items is held during the conference. Contributions will be exhibited during the conference with the donor's name on the item. If you would like to donate an item for the raffle or have a question please contact:

Jackie Wygant, [williwy@aol.com](mailto:williwy@aol.com)

## On-Site Supply Store

Colophon Book Arts Supply is again our on-site vendor, open Tuesday through Saturday. Colophon carries an extensive range of bookbinding and paper marbling supplies. Please visit their web page at: [www.colophonbookarts.com](http://www.colophonbookarts.com)

## Evening Activities

We are continuing to define the Evening Activities. Watch the website for more information on each of these evening events.

Tuesday, June 25,  
7:00PM to 9:00PM • Opening Reception

Wednesday, June 26,  
7:00PM • Show and Tell/All Stitched Up Preview

Thursday, June 27,  
4:30PM to 7:30PM • Artists' Fair  
7:30PM to 9:00PM • Presentation "*A Guided Tour through the Leather Manufacturing Process*", J Hewit

Friday, June 28,  
11:30AM to 7PM • Trade Show  
4:30PM to 7:30PM • Artists' Fair

Saturday, June 29,  
8AM to 5PM • Trade Show  
6PM to 9PM • Hospitality Night  
Hospitality Night is a time to share what you have done in your workshops and what you are doing in your own work, a time to meet others who are attending the conference, and a time to exchange mementos, pins, cards, etc., set up email exchanges, and share your book arts activities. No selling is allowed. The final raffle items will be drawn and awards will be given for the Challenge Book Art Project and other activities.

## Share Your Art Opportunities

We have a number of opportunities for you to share your art with the book arts community. The following are just a few of these opportunities. If there are one or more of these that interest you, more information can be found on the website.



## **Challenge Book Art Project**

In honor of Focus on Book Arts 14th Conference, we are counteracting the Chinese notion that 14 is an unlucky number by celebrating our good fortune with a fourteen-themed book arts challenge.

Using some of the themes, objects, colors, etc., that have been defined in the challenge, make a book arts piece and bring it to the conference for display. Entries will be judged by the conference attendees and a “People’s Choice” prize will be awarded.

**Raffle Items.** Please bring any books, art and/or supplies you wish to donate to the Colleen Cavin Fellowship Raffle to the conference and they can be placed in the raffle.

## **Show and Tell / All Stitched Up**

We are planning an evening where conference participants can bring book arts related projects they have created or working on and have an opportunity to show and talk about them with other book artists. Some of the artists that have entered their work into the All Stitched Up show will also be on hand to share their pieces.

## **Trades**

At the Hospitality Night Reception, and throughout the conference, you can trade small items you have made with other participants. Bring one or many. Don’t forget to bring one that can be placed in a raffle basket that includes many of the trades brought to the conference.

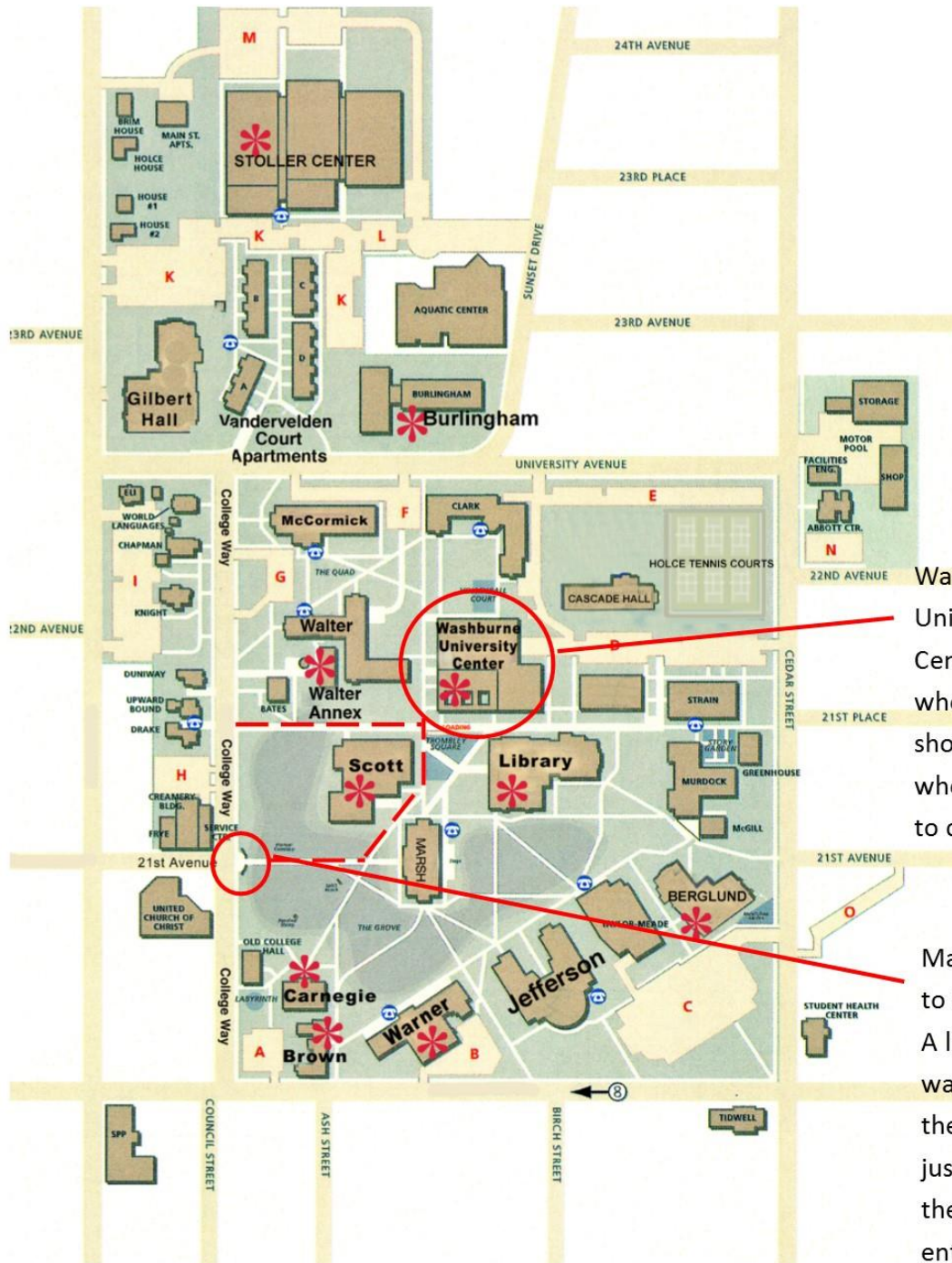
## **Artists’ Fair**

We have already mentioned this opportunity for you to purchase a table and sell your hand made books, decorated papers, etc. to the conference participants and the public.

Check the website often for up-to-date information about all of these activities and more.

<http://focusonbookarts.org>

# Campus Map



Washburn University Center This is where you should come when you arrive to check-in

Main entrance to the college. A little quicker walk is to use the walkway just north of the main entrance.

See dotted line for best walkways.